



May 11, 2015

DIVISION MEMORANDUM

No. **055.2015**

Regional Mass Training of Grade 4 Teachers

**TO: Education Program Supervisors, Public Schools District Supervisors
 School Heads and Grade 4 Teachers of Public Elementary Schools**

1. In line with the progressive implementation of the K to 12 Basic Education Program, the Department of Education through the Regional and Schools Division Office will conduct the Mass Training of Grade 4 teachers in different venues in La Trinidad on May 17 – 24, 2015.
2. In this mass training, teacher participants are expected to:
 - a. appreciate the K to 12 coded curriculum and use the curriculum guides, teaching guides and learning materials correctly and efficiently;
 - b. demonstrate understanding of the issues/ concerns relative to content, performance standards, assessment and rating system;
 - c. identify the most appropriate pedagogies, and understand how to localize/localize/indigenize the curriculum;
 - d. cite concrete measures or interventions to assist all types of students; and
 - e. cite connections of daily teaching and learning to the development of learning outcomes.
3. All teachers who shall be handling Grade 4 for SY 2015-2016 are required to attend this live-in training. Training venues and billeting areas are as follows:

CLUSTER	DISTRICTS	BILLETING PLACE	CONFERENCE AREA
1	TUBLAY, LA TRINIDAD	STRAWBERRY VALLEY HOTEL & RESTAURANT (SVHR)	TOP FLOOR (SVHR)
2	KABAYAN	BSU EXECUTIVE GUEST HOUSE (AFTER BSU CHAPEL AND CLINIC – NEAR ATHLETIC OVAL)	1 ST FLOOR (SVHR)
	SABLAN, ITOGON 2	SVHR	
3	BAKUN, TUBA, KIBUNGAN	PHIL. NAZARENE COLLEGE (PNC), PUGUIS, LT	PNC CHAPEL
4	ATOK, BUGUIAS, ITOGON 1	PNC	OUR DAILY BREAD HALL
5	BOKOD, KAPANGAN	RELC – CAR DORMITORY	RELC CONFERENCE HALL
6	MANKAYAN	NIA DORM. – BEHIND DEPED-CAR OFFICE	BENGUET DIV. OFFICE
	ALL LIVE-OUT PARTICIPANTS FROM ATOK, SABLAN, ITOGON 1		ADIVAY HALL

4. Stay-in participants may start to check-in in the morning of Sunday, May 17 in their billeting places.
5. The plenary session starts on May 17, 1 pm to be held in 2 venues. Participants from Tublay, La Trinidad, Kabayan, Sablan, Itogon 2, Mankayan and the live-out participants from Atok, and Itogon 1 shall proceed to the Adival Hall, Division Office and all other participants billeted at PNC, RNEAP and NIA shall convene at the RNEAP Hall.
6. Participants are requested to bring PE attires to be used during PE sessions, extra blankets, toiletries and other personal necessities good for seven days. Children of participants are not allowed in the conference halls nor sleep in the billeting quarters.
7. Board and/or lodging, training supplies/ needs/ materials and tokens of speakers/ facilitators shall be charged against DepED MTOT funds while travel and other incidental expenses of participants and trainers during the mass training shall be charged to local funds or PTA subject to the usual accounting and auditing rules and regulations.
8. Members of the working committees and other information are found in the enclosure.
9. Service credits and/ or COCs shall be given to teacher participants/ facilitators whichever is applicable.
10. Immediate and widest dissemination of this memorandum to all concerned is hereby enjoined.



FEDERICO P. MARTIN, Ed. D.

OIC – Schools Division Superintendent